

## BCP Council Overview and Scrutiny Board – Work Plan. Updated 10.10.24



### Guidance notes:

- 2/3 items per committee meeting is the recommended maximum for effective scrutiny.
- The O&S Board will approach work through a lens of **RESIDENT IMPACT AND EXPERIENCE**
- Items requiring further scoping are identified and should be scoped using the Key Lines of Enquiry tool.

	Subject and background	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Report Information
Meeting Date: 21 October 2024				
1.	<b>Blue Badges</b> For the O&S Board to receive an update on this issue from officers following the work the Board carried out last year.	Committee Report	Director of Customer & Property	Officer report requested
Meeting Date: 18 November 2024				
1.	<b>Quarter 2 Budget Monitoring Report</b>	Scrutiny of a Cabinet report	Adam Richens, Chief Finance Officer Mike Cox, PH Finance	
2.	<b>Production and Effectiveness of Public Consultations (2)</b>	Committee Report – Initial update on current situation with potential for working group	Director of Marketing, Comms and Policy Portfolio Holder	This issue will be suited to a working group – further scoping required – KLOE document
3.	<b>Budget Working Groups</b>	Dedicated budget scrutiny – all groups to feedback to O&S Board	TBC	TBC – All O&S members to be invited

Key:  Pre-Decision Scrutiny  Pro-active Scrutiny

	Subject and background	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Report Information
	To consider feedback and recommendations from the established budget working groups			
Meeting Date: 9 December 2024				
1.	<b>Medium Term Financial Plan (MTFP) Update</b> To consider a Cabinet report which Present progress in delivering a legally balance budget for 2025/26	Scrutiny of a Cabinet report	Adam Richens, Chief Finance Officer Mike Cox, PH Finance	Cabinet Report – See Cabinet Forward Plan
2.	<b>Crime and Disorder Scrutiny of Community Safety Partnership</b> The Overview and Scrutiny Board is the statutory body for crime and disorder scrutiny and will consider the annual report of the community safety partnership.	Annual Report	Portfolio Holder for Housing and Regulatory Director of Housing and Communities	
3.	<b>Transformation and the centralised handling of complaints</b> Report requested through the work planning workshops	Report to Committee	Director of Customer & Property	
Meeting Date: 6 January 2025				
1.	<b>Transformation Programme - Closure Report</b> To consider the Cabinet report which summarises what the programme has	Scrutiny of a Cabinet report	Portfolio Holder for Transformation, Resources and Governance	Cabinet Report – See Cabinet Forward Plan

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
	Subject and background	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Report Information
	achieved, what hasn't been achieved, and proposed next steps  To confirm the programme's closure by end March 2025 and the proposed direction of travel			
2.	<b>Investment &amp; Development Directorate - Regeneration Programme</b>  To provide an update on the progress of the Council's regeneration programme.	Committee Report	Corporate Director of Regeneration and Economy  Leader of the Council	Date TBC
3.	Item to be selected from Pro-Active Scrutiny topic list			
Meeting Date: NEW DATE 3 February 2025				
1.	<b>Budget Scrutiny</b>  Scrutiny of the 2025/26 budget proposals, consideration of the Cabinet report and any recommendations to be made to Cabinet.	Cabinet Budget report	Adam Richens, Chief Finance Officer  Mike Cox, PH Finance	
2		Updates from Budget T&F groups if required	Adam Richens, Chief Finance Officer  Mike Cox, PH Finance	
Meeting Date: 25 February 2025				
1.	<b>Council Budget Monitoring 2024/25 Quarter Three</b>  Scrutiny of the Quarter 3 budget monitoring report to Cabinet	Scrutiny of Cabinet Report	Adam Richens, Chief Finance Officer  Mike Cox, PH Finance	

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

	Subject and background	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Report Information
2.	Item to be selected from Pro-Active Scrutiny topic list			
3.	Item to be selected from Pro-Active Scrutiny topic list			
Items with Dates to be allocated				
	<b>Local Transport Plan</b> Subject to changes to the remit of the Board	Committee Report Report to be referred to Environment and Place	Portfolio Holder for	Board have requested to see this at an early stage and not as a pre-decision Scrutiny item.
	<b>Accounting for Social Value in decision making</b>	Committee Report		Item requires further scoping - <a href="#">KLOE document</a>
	<b>Arts, Culture and Leisure Funding</b> Item requested through work planning workshops	Committee Report	Portfolio Holder for Connected Communities and Portfolio Holder for Customer, Communication and Culture	Item from Pro-Active Scrutiny List (including funding for BSO and Lighthouse) This requires further scoping – <a href="#">KLOE document</a>
	<b>Working more collectively across BCP geographical areas / Locality Governance</b> – Substantive item	Committee Report		This requires further scoping – <a href="#">KLOE document</a>
2	<b>Transformation and the centralised handling of complaints</b> Report requested through the work planning workshops	Report to Committee	Director of Customer & Property	This requires further scoping – <a href="#">KLOE document</a>

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	Subject and background	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Report Information
	<b>Investment &amp; Development Directorate - Regeneration Programme</b> To provide a bi-annual update on the progress of the Council's regeneration programme.	Scrutiny of Cabinet report prior to Cabinet consideration	Corporate Director of Regeneration and Economy Leader of the Council	Cabinet Report
	<b>Performance of the Council</b> Data, and performance of directorates and staff (25)	Informal investigation report by O&S Board		This requires further scoping – <a href="#">KLOE document</a> Will be suited to a working group.
Working Groups				
	<b>Budget Working Group – Suggested areas:</b> Operations Directorate: Resident Card, Income forecasts, Fees and charges Resources Directorate: Transformation Budget, Licensing costs, Revenue & Benefits,	Working group to meet in October	TBC – dependent upon the areas chosen for further scrutiny consideration	It is suggested that the Board consider establishing the working group at its September meeting TBC
	<b>POTENTIAL WORKING GROUP - Public Consultations</b>	TBC	TBC	TBC
	<b>POTENTIAL WORKING GROUP - Performance of the Council</b>	TBC	TBC	TBC
Item suggestions for Briefing Sessions				

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	Subject and background	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Report Information
	<b>Coastal / Town Centre Business Improvement Districts – Building a Sense of Place</b>	Presentation and Discussion item	Portfolio Holder for Dynamic Places Portfolio Holder for Connected communities	No formal report / item for discussion.
	<b>Integration of Dorset Local Enterprise Functions into Council - Jan 2026</b>	Presentation and Discussion item to understand the direction of this work and identify any future scrutiny.		
	<b>ERP System Demonstration</b> - 13 November 5 – 7pm	Briefing and Presentation		

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